

University Hospitals of Leicester NHS Trust
Progress of actions arising from the Trust Board meeting held on Thursday 1 April 2021

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
1 April 2021						
1	113/21	Trust Board Minutes 5.3.21 To amend the 5.3.21 Trust Board Minutes to confirm that Mr T Patel was a Family Carer and ex-Patient Adviser at UHL.	CCSO	Immediate	Complete.	5
2a	115/21/2	Chairman's briefing report – April 2021 To raise the arrangements for supporting family carers for consideration by the wider LLR healthcare system.	ACE	Urgent	Complete.	5
2b	115/21/2	To nominate an appropriate Executive Director to act as a Champion for family carers.	ACE	Immediate	Complete – the Chief People Officer is the nominated Executive Director Champion for staff carers and the Chief Nurse is the nominated Champion for family carers.	5
2c	115/21/2	To arrange for a report on UHL's arrangements for family carers to be presented to a future public Trust Board meeting within the next 3 months.	ACE	By July 2021 TB	A refreshed report demonstrating the arrangements in place for supporting family carers is scheduled to be presented to PIPEAC, EQB and QOC. The outputs will be reported to the Trust Board via the QOC summary.	5
2d	115/21/2	To consider the scope to nominate an Executive Director Champion for disabled patients and staff.	ACE	As appropriate	Under consideration.	4
2e	115/21/2	To consider revisiting and refreshing the Carers' Charter.	CN	By July 2021 TB	The Carers' Charter remains current and valid. As noted under item 2c above, a refreshed report on the arrangements for supporting family carers is scheduled to be presented to PIPEAC, EQB and QOC and the outputs will be reported to the Trust Board via the QOC summary.	5
2f	115/21/2	To arrange for a representative from the Public Health Department to provide a presentation on health inequalities to the Trust Board on 6 May 2021.	DSC	TB 6.6.21	Complete – a presentation features on the Trust Board agenda for 6.5.21.	5
3	115/21/3	Acting Chief Executive's briefing report – April 2021 To circulate the 2021/22 National Planning Guidance to Trust Board members (outside the meeting) for information.	ACE	Immediate	Complete – circulated by email on 30.4.21.	5

* Both numerical and colour keys are to be used in the RAG rating. If target dates are changed this must be shown using ~~strikethrough~~ so that the original date is still visible.

RAG Status Key:	5	Complete	4	On Track	3	Some Delay – expected to be completed as planned	2	Significant Delay – unlikely to be completed as planned	1	Not yet commenced
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Trust Board paper B

Item No	Minute Ref:	Action	Lead	By When	Progress Update	RAG status*
4	116/21/2.3	PPPC summary 25.3.21 To approve the Junior Doctors Guardian of Safe Working Report.	CPO	Immediate	Complete – approved by the Trust Board on 1.4.21.	5
4a	116/21/2.3	To invite Professor J Dias, Orthopaedic Consultant to provide a presentation to a future Trust Board meeting on the arrangements for restoration and recovery of orthopaedic services.	CCSO	Immediate	Complete – a presentation features on the Trust Board agenda for 6.5.21.	5
5	116/21/2.4	FIC summary 25.3.21 To approve the 2021/22 quarter 1 financial plan and CIP plan.	CFO	Immediate	Complete – approved by the Trust Board on 1.4.21.	5
4 March 2021						
6	74/21/2.1	QOC Summary 25.2.21 To liaise with the QOC Non-Executive Director Chair and the Chief People Officer in respect of including discussions on the role of family carers within the QOC work programme.	Trust Chairman	Immediate	In hand. A report on staff with caring responsibilities was submitted to the 29.4.21 PPPC meeting. The Committee and Corporate Services Team will liaise with the QOC NED Chair on the question of scheduling a report to QOC on patient carers.	5
4 February 2021						
7	40/21/1	Staff Story – LGBTQ+ Update To consider scheduling a separate session for Trust Board members to engage in the Rainbow Badge campaign and sign-up to the Rainbow Badge Pledge (if appropriate).	CPO	3 months May 2021	Trust Board members will be contacted directly outside of meetings	5

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